



**NOTICE OF REGULAR MEETING OF  
LIBERTY COUNTY TEXAS**

Notice is hereby given that a **REGULAR MEETING** of the above named **Liberty County Commissioners Court** will be held on the **24<sup>th</sup> day of September, 2024**, at **9:00 A.M.**, at the Liberty County Courthouse, 2<sup>nd</sup> Floor Courtroom, 1923 Sam Houston, Liberty, Texas, at which time the following subjects will be discussed, to-wit:

**SEE ATTACHED.**

Dated this the **19<sup>th</sup> day of September, 2024**

Commissioners' Court of Liberty County, Texas

By: 

Jay H. Knight, County Judge

Liberty, Texas

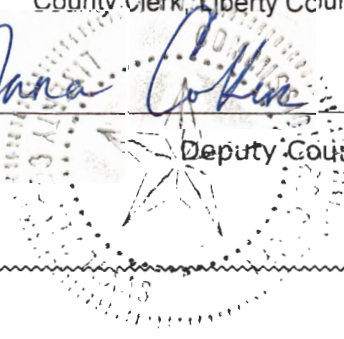
I, the undersigned, County Clerk, do hereby certify that the above Notice of Meeting of the above named Commissioners' Court, is a true and correct copy of said Notice, and that I posted a true and correct copy of said Notice on the bulletin board at the Courthouse door of Liberty County, Texas, at a place readily accessible to the general public at all times on the **19<sup>th</sup> day September, 2024** and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

Dated **19<sup>th</sup> day September, 2024**

County Clerk, Liberty County, Texas

By: 

Deputy County Clerk





LIBERTY COUNTY COMMISSIONERS COURT  
Regular Meeting of Commissioners Court  
September 24, 2024  
9:00 a.m.

1923 Sam Houston St , Room 203 - Liberty, Texas 77575

1. CALL TO ORDER :
2. PLEDGE TO THE U.S. FLAG AND TEXAS FLAG :
3. INVOCATION :
4. NOTICES AND PROCLAMATIONS :
5. PUBLIC COMMENT :
6. DECLARE CONFLICTS OF INTEREST :
7. CONSENT AGENDA :

1. APPROVAL OF MINUTES

MINUTES - REGULAR MEETING 9/10/2024

2. WARRANTS PAYABLES

APPROVE PAYABLES

3. BUDGET AMENDMENTS

AUDITOR: CAPITAL CREDIT DISTRIBUTION FROM OTHER INCOME TO CASA & BRIDGEHAVEN  
AUDITOR: FUND CONSTABLE PCT 2 POSITION FOR 3 MONTHS

4. MONTHLY INCOME

- a) COUNTY TREASURER AUGUST 2024 REPORT
- b) CONSTABLE PCT 6 AUGUST 2024 REPORT
- c) CONSTABLE PCT 5 AUGUST 2024 REPORT
- d) JP PCT 2 AUGUST 2024 REPORT
- e) AGRI-LIFE EXT AUGUST 2024 REPORT
- f) INDIGENT HEALTHCARE AUGUST 2024 & YEAR END REPORT
- g) JP PCT 3 AUGUST 2024 REPORT
- h) JP PCT 4 AUGUST 2024 REPORT

5. OATHS & DEPUTATIONS

COUNTY CLERK: APPROVE OATH OF KELSEY DUFF AS DEPUTY COUNTY CLERK  
CONSTABLE PCT 5: APPROVE OATH & BOND OF COREY GREER AS DEPUTY CONSTABLE

CONSTABLE PCT 5: APPROVE OATH & BOND OF LIZ POLSEK AS DEPUTY CONSTABLE  
CONSTABLE PCT 5: APPROVE OATH & BOND OF JODY ARANDA AS DEPUTY CONSTABLE  
CONSTABLE PCT 5: APPROVE OATH & BOND OF JOHN PAUL ZEPEDA AS DEPUTY CONSTABLE  
CONSTABLE PCT 5: APPROVE OATH & BOND OF RICKY BURT AS DEPUTY CONSTABLE

6. PAYROLL ITEMS

DISTRICT ATTORNEY: APPROVE COMP & VAC PAY FOR LUIS HERNANDEZ - TOTAL \$1628.75  
DISTRICT ATTORNEY: APPROVE COMP PAY FOR JOHN ZEPEDA - TOTAL \$199.01  
LCSO: APPROVE TITLE CHANGE FOR NOE CHAVEZ FROM LCSO SUBDIVISION TO LCSO L&W  
DEPUTY  
LCSO: APPROVE TITLE CHANGE FOR JOHN MENDOZA FROM LCSO DEPUTY TO LCSO  
SUBDIVISION  
LCSO: APPROVE ADVANCED TELE-COMMUNICATOR CERTIFICATE PAY FOR SHEREE PEAK \$50/  
mo

8. REGULAR AGENDA :

1. COMMISSIONER PCT. 1 - BRUCE KARBOWSKI

INFORMATION ITEM: QYK BRANDS, LLC WILL PRESENT TO THE COURT THEIR PROJECT IN  
RAYWOOD, TEXAS (PRECINCT 1)

2. COUNTY JUDGE JAY KNIGHT

CONSIDER AND APPROVE RENEWAL OF TEXAS ASSOCIATION OF COUNTIES HEALTH AND  
EMPLOYEE BENEFIT PLAN FOR PLAN YEAR 2025. RENEWAL DEADLINE IS OCTOBER 7, 2025

3. COUNTY JUDGE JAY KNIGHT

CONSIDER AND APPROVE THE ALLOCATION OF 2025 INSURANCE PREMIUM RATES BETWEEN  
EMPLOYEES AND THE COUNTY

4. COUNTY JUDGE JAY KNIGHT

CONSIDER AND APPROVE ADOPTING THE SALARIES OF THE ELECTED OFFICIALS FOR THE FYE  
2025

5. COUNTY JUDGE JAY KNIGHT

CONSIDER AND APPROVE THE ADOPTION OF THE LIBERTY COUNTY BUDGET FOR FY OCTOBER  
1, 2024 - SEPTEMBER 30, 2025

6. COUNTY JUDGE JAY KNIGHT

CONSIDER AND APPROVE ADOPTING THE 2024 TAX RATE OF .4700

7. COUNTY JUDGE JAY KNIGHT

CONSIDER AND APPROVE THE FY2025 POSITION BUDGET AND 2025 EMPLOYEE SALARIES

8. TAX ATTORNEY - LINEBARGER

CONSIDER AND APPROVE THE FOLLOWING PRIVATE RESALE BID ON DELINQUENT TAX PROPERTIES:

1) J. HERNANDEZ / PID: 56991 / \$3,000.00

9. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE INVOICE #12901.00 FROM SCHAUMBURG & POLK, INC FOR THE AMES SANITARY SEWER IMPROVEMENTS PROJECT SERVICES, IN THE AMOUNT OF \$33,800.00 USING ARPA FUNDS. MAYOR DOMAIN HAS SIGNED OFF ON THE INVOICE.

10. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE SANTA FE SECTION 8 ROADS INTO THE COUNTY MAINTENANCE. LJA ENGINEERING DID A RE-INSPECTION ON SEPTEMBER 10, 2024. SANTA FE'S 2-YEAR MAINTENANCE WAS COMPLETED ON SEPTEMBER 13, 2024. LJA ENGINEERING LETTER OF APPROVAL IS ATTACHED IN THE PACKET

11. PERMITS & INSPECTIONS - MELINDA SOLIDAY / COMMISSIONER PRECINCT 3 - DAVID WHITMIRE

CONSIDER AND APPROVE THE ENGINEERING DEPARTMENT AGREEMENT WITH ETM FOR GIS AND MAPPING SERVICES FOR PERMITTING SOFTWARE. THE INITIAL COST IS A ONE-TIME FEE OF \$8,500.00 FOR COMPILING DATA INTO THE DATABASE, THEN AN ANNUAL FEE OF \$3000.00 NOT TO EXCEED \$5,000.00 GOING FORWARD. PROPOSAL IS ATTACHED IN THE PACKET

12. LIBERTY COUNTY SHERIFF - BOBBY RADER

CONSIDER AND APPROVE DONATING A 2013 TAHOE WITH 280,000 MILES, FROM THE LCSO TO THE PLUM GROVE POLICE DEPARTMENT

13. COUNTY ATTORNEY MATTHEW POSTON / KATHRINE MCCARTY

CONSIDER AND APPROVE REIMBURSEMENT RESOLUTION AND CERTIFICATE FOR REIMBURSEMENT RESOLUTION ALLOWING FOR LIBERTY COUNTY TO REIMBURSE ITSELF FOR EXPENSES ASSOCIATED WITH CONSTRUCTION OF THE NEW LIBERTY COUNTY JAIL, INCLUDING THE ACQUISITION OF REAL PROPERTY, WHICH IS SAID TO BE PAID FOR WITH PROCEEDS FROM A CERTIFICATE OF OBLIGATION TO BE ISSUED IN AN AMOUNT NOT TO EXCEED \$175,000,000.00

14. COUNTY ATTORNEY MATTHEW POSTON / KATHRINE MCCARTY

CONSIDER AND APPROVE RESOLUTION ACCEPTING A ONE-TIME DONATION FROM ELLISON DEVELOPMENT, LLC TO LIBERTY COUNTY IN THE AMOUNT OF \$300,000.00 FOR THE SPECIFIC

PURPOSE OF E. RIVER ROAD LOCATED IN PCT. 3, LIBERTY COUNTY, TEXAS

15. COUNTY ATTORNEY MATTHEW POSTON / KATHRINE MCCARTY

CONSIDER AND APPROVE LETTER TO BE WRITTEN BY THE COUNTY ATTORNEY'S OFFICE TO ELLISON DEVELOPMENT, LLC APPROVING A ROAD BOND IN THE AMOUNT OF \$904,900.00 FOR THE CONSTRUCTION OF GEMINI SUBDIVISION, SECTION 1 IN PCT. 3, LIBERTY COUNTY, TEXAS.

16. COUNTY ATTORNEY MATTHEW POSTON / KATHRINE MCCARTY

CONSIDER AND APPROVE AMENDMENT TO DEVELOPMENT AGREEMENT WITH ELLISON DEVELOPMENT, LCC FOR THE CREATION OF THE GEMINI PUBLIC IMPROVEMENT DISTRICT IN PCT. 3, LIBERTY COUNTY, TEXAS.

17. COUNTY ATTORNEY MATTHEW POSTON / KATHRINE MCCARTY

CONSIDER AND APPROVE LAND SUITABILITY TESTING TO BE PERFORMED BY LJA ENGINEERING ON PROPERTY DONATED BY LIBERTY COUNTY SOLAR PROJECT TO BE PAID WITH PREPAID FUNDS NOT TO EXCEED \$23,000.00.

18. COUNTY ATTORNEY MATTHEW POSTON / KATHRINE MCCARTY

CONSIDER AND APPROVE RESOLUTION ACCEPTING A ONE-TIME DONATION FROM NATURAL GAS PIPELINE COMPANY OF AMERICA, LLC (KINDER MORGAN) TO LIBERTY COUNTY IN THE AMOUNT OF \$384,608.00 FOR THE PURPOSE OF REPAVING A PORTION OF CR 109 IN PCT. 1, DUE TO EXTENSIVE AND CONTINUED USE BY NGPL FOR INGRESS AND EGRESS ACCESS TO THEIR FACILITIES.

19. COUNTY ATTORNEY MATTHEW POSTON / KATHRINE MCCARTY

CONSIDER AND APPROVE RESOLUTION ACCEPTING A ONE-TIME DONATION FROM NATURAL GAS PIPELINE COMPANY OF AMERICA, LLC (KINDER MORGAN) TO LIBERTY COUNTY IN THE AMOUNT OF \$16,006.32 TO COVER THE LIBERTY COUNTY'S PORTION OF THE TXDOT PROJECT RESTORING THE WHITE'S BAYOU BRIDGE IN 2021. NGPL ACKNOWLEDGES CONTINUED USE OF THIS BRIDGE WITH HEAVY EQUIPMENT MAY HAVE LED TO SIGNIFICANT DAMAGES TO WHITE'S BAYOU BRIDGE.

20. COUNTY ATTORNEY MATTHEW POSTON

CONSIDER AND APPROVE ORDER REMOVING GATE ACROSS CR 614, IN PRECINCT 4; NOTICE OF CONSIDERATION OF SAID ORDER HAVING PREVIOUSLY BEEN GIVEN ON AUGUST 21, 2024 ADJOINING LANDOWNERS.

9. **EXECUTIVE SESSION :**

THE COMMISSIONERS COURT FOR THE COUNTY OF LIBERTY RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY OF THE MATTERS LISTED ABOVE, AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTIONS 551.071(CONSULTATION WITH ATTORNEY); 551.072 (DELIBERATION ABOUT REAL PROPERTY); 551.0725 (DELIBERATIONS REGARDING CONTRACT BEING NEGOTIATED); 551.073 (DELIBERATIONS ABOUT GIFTS AND DONATIONS); 551.074 (PERSONNEL MATTERS); 551.076 (DELIBERATIONS ABOUT

SECURITY DEVICES); AND 551.087 (ECONOMIC DEVELOPMENT); 418.183 (SECURITY MATTERS).

1. COUNTY ATTORNEY MATTHEW POSTON

**551.071(CONSULTATION WITH ATTORNEY)**

CONSIDER AND APPROVE ORDER REMOVING GATE ACROSS CR 614, IN PRECINCT 4; NOTICE OF CONSIDERATION OF SAID ORDER HAVING PREVIOUSLY BEEN GIVEN ON AUGUST 21, 2024 ADJOINING LANDOWNERS.

10. **INTERNET ACCESS INFORMATION:**

- The Liberty County Special Meeting of Commissioners Court is accessible by the Public on the following internet link: [https://www.youtube.com/channel/UCb8xervncxOru6g\\_-aLwxVg](https://www.youtube.com/channel/UCb8xervncxOru6g_-aLwxVg)
- Please remember the Liberty County Commissioners Courtroom is tobacco free
- Please turn off all cell phones during the Liberty County Regular Meeting of Commissioners Court


11. **ADJOURNMENT:**

THE STATE OF TEXAS

COUNTY OF LIBERTY

I hereby certify that this instrument was FILED on the date and the time stamped hereon by me and was duly RECORDED in the Records of Liberty County, Texas

24-3778 PUBNOTICE  
09/19/2024 01:20:47 PM Total Fees: \$0.00



Lee Haidusek Chambers, County Clerk  
Liberty County, TX